

Report No.
DRR11/062

London Borough of Bromley

PART 1 - PUBLIC

Decision Maker: **Development Control Committee**

Date: **30 June 2011**

Decision Type: Non-Urgent Non-Executive Non-Key

TITLE: UPDATE: PLANNING LEAFLETS AND INFORMATION FOR THE PUBLIC

Contact Officer: Tim Horsman, Assistant Development Control Manager
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Chief Officer: Bob McQuillan

Ward: N/A

1. Reason for report

Update on Planning Leaflets following report from DCC April 2011

2. **RECOMMENDATION(S)**

Members are asked to note progress

Corporate Policy

Existing policy:

Financial

1. Estimated cost Included within existing staff workload
 2. Non-recurring cost
 3. Budget head Planning
 4. Total budget for this head £3.3m
-

Staff

1. Number of staff (current and additional) - 2
 2. If from existing staff resources, number of staff hours - 100
-

Legal

1. Non-statutory - Government guidance:
 2. Call-in is not applicable:
-

Customer Impact

Estimated number of users/beneficiaries (current and projected) - All users of planning process

3. COMMENTARY

- 3.1 Following the most recent report to committee in April this report updates the situation with regard to progress on the planning information leaflet project.
- 3.2 Unfortunately training on the new Council website has yet to be rolled out, therefore no progress has been able to be made on the online aspects of the new information, however a selection of draft leaflets have been produced using the topic headings set out in the January 2011 DCC report.
- 3.3 It is anticipated that the remainder of the draft leaflets will be available to DCC on 8 September 2011, along with information regarding changes to the Planning pages of the website to reflect the new categories of information.

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| Non-Applicable Sections: | POLICY, FINANCIAL, LEGAL, and PERSONNEL |
| Background Documents: (Access via Contact Officer) | Draft Leaflets |